

**City Board of Education
Washington Court House City Schools
Board Meeting
Monday, October 27, 2025 at 7:00 PM**

The Board of Education of the City School District of Washington Court House, Fayette County, Ohio met in regular session pursuant to the rules of section 3313.15 of the Ohio Revised Code, at 306 Highland Avenue, on Monday, October 27, 2025 at 7:00 PM and proceeded to consider business under section 3313.15 of the Ohio Revised Code.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE (Agenda Item 1)

The meeting was called to order at 7:00 PM by President Lynch. Mrs. Lynch asked Mrs. Ginger Hixson to lead the Pledge of Allegiance.

ROLL CALL (Agenda Item 2)

Board Members Present:

Dr. Camp
Mr. Chrisman
Mrs. Downing
Mrs. Lynch
Mr. Upthegrove

Others Present:

Chris Briggs
Becky Mullins
Lisa Robinson
Erica Malone
Tim Wiseman, Jr
Susan Eckles
Heather Ward
Megan Anderson
Aricka Sturgill
Ginger Hixson
Todd Hixson
Steve Robbins
Gretchen Finney
Meghan Griffith
Tyler Flora
James Bunch

ADDITIONS, DELETIONS, OR CORRECTIONS TO THE AGENDA (Agenda Item 3)

None

APPROVAL OF MINUTES (Agenda Item 4)

The minutes of the September 29, 2025 regular meeting were included with the agenda. President Lynch asked if there were any corrections, additions, or deletions to the minutes.

Motion 2025-86

Mr. Upthegrove moved to accept the approval of the minutes.

Dr. Camp seconded the motion.

On roll call the members voted as follows:

Dr. Camp, yea; Mr. Chrisman, yea; Mrs. Downing, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea (5 yeas)

President Lynch declared the motion carried.

PUBLIC PARTICIPATION REGARDING AN AGENDA ITEM (Agenda Item 5)

None

PRESENTATIONS (Agenda Item 6)

- **Recognition of Retirees** – Gary Campbell, Food Service Supervisor since July of 2022 is retiring with a total of 15 years of food service in schools. Ginger Hixson, Intervention specialist at Washington Middle School is retiring with 32 years of service in education.
- **Food Service Report- Gary Campbell**
- **QB Club- JT Bunch and Tim Wiseman**

SUPERINTENDENT’S REPORT- Dr. Briggs (Agenda Item 7)

The Superintendent recommended the approval of the following personnel items:

A. Rescission of Contract:

1. Ashley Beatty – Substitute teacher

B. Termination:

1. Eli Bailey – Mechanic apprentice, effective October 13, 2025

C. Resignations:

1. Sherry McClellan – Substitute cook, effective September 29, 2025
2. Mika Ingram – Educational aide, effective September 26, 2025
3. Brayeson Self – Maintenance 1, effective October 3, 2025

D. Change of Status:

1. Kaylin Mitchell – from substitute educational aide to educational aide, effective October 20, 2025
2. Jessica Leisure- from educational aide (library) to case manager for student services with a lateral move to column 9 step 6, effective November 3, 2025
3. (Amanda) Mandy Miller – from substitute educational aide to educational aide (library), effective October 31, 2025

E. Work Calendar: Adjust the work calendar of the food service supervisor to 232 days, effective October 27, 2025

F. Employment:

1. Aricka Sturgill – Food service supervisor, (pending background checks), effective November 17, 2025

Motion 2025-87

Dr. Camp moved to accept the Superintendent's report A-F1.

Mr. Upthegrove seconded the motion.

On roll call the members voted as follows:

Mr. Chrisman, yea; Mrs. Downing, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Dr. Camp, yea (5 yeas)

President Lynch declared the motion carried.

2. Candice Wilson – Custodian, effective October 13, 2025
3. Collin Clouser – Van driver, effective October 15, 2025
4. Collette Moland – Substitute cook, effective October 27, 2025
5. (Victoria) Tori Moore – Paid Intern Master's Student in Applied Behavior Analysis, as needed position but no more than 20 hours per week paid on column 9 of the non-certified pay schedule, effective October 20, 2025
6. Amanda Blakeley – Educational aide, effective November 3, 2025
7. Gary Campbell – Mentor for food service as needed at \$30.84 per hour, effective November 1, 2025

Supplemental Contracts

8. Kevin Evans – Sound for these concerts: \$100.00 for MS/HS on October 5, 2025; \$100.00 for Belle Aire on October 28, 2025; \$100.00 for Belle Aire on November 4, 2025; \$100.00 for MS/HS on December 14, 2025; \$100.00 for Belle Aire on December 16, 2025; \$100.00 for Belle Aire on December 18, 2025; \$100.00 for HS on March 1, 2026
9. Kevin Evans – Sound for musicals: \$825.00 for HS; \$500.00 for MS

Substitute Teachers

10. Amanda Brown
11. Alexandria Elliott
12. Jarrett Forrest
13. Tawana Golding
14. Christy Grooms
15. Kathryn Leach
16. Taylor Martin
17. Sydney Mycroft
18. Taylor Reed
19. Mackenzie Shaffer
20. Lori Vanzant

The Superintendent recommended the approval of the following service item:

G. Board Resolution Authorizing Amended Retail Electric Service Agreement: See as attached.

The Superintendent recommended the approval of the following instructional item:

- H. Washington High School Trip to Chicago:** Mr. David Scott and Mrs. Katie Manns, representing the music and art departments of Washington High School, requested the approval of a 4-day Chicago tour in October of 2026 for interested students through Gerber Tours. See the attached tour proposal.

The Superintendent recommended the following operational items:

- I. Resolution to Accept the Transfer of Territory from the Miami Trace Local School District:** See as attached.

- J. Policies:** The following policies are recommended for adoption:

- Policy 1422/3122/4122 – Nondiscrimination, Equal Employment Opportunity, and Anti-Harassment (replacement)
- Policy 1422.02/3122.02/4122.02 – Nondiscrimination Based on Genetic Information of the Employee (rescind)
- Policy 1662/3362/4362 – Nondiscrimination and Anti-Harassment (rescind)
- Policy 1623/3123/4123 – Section 504/ADA Prohibition Against Disability Discrimination in Employment (technical correction)
- Policy 2260 – Nondiscrimination and Access to Equal Educational Opportunity (technical correction)
- Policy 2260.01 – Section 504/ADA Prohibition Against Discrimination Based on Disability (technical correction)
- Policy 2266 Nondiscrimination on the Basis of Sex in Education Programs or Activities (revised)
- Policy 2430.02 – Participation of Community/Stem School/Home-Educated Students in Extra-Curricular Activities (revised)
- Policy 2431 – Interscholastic Athletics (revised)
- Policy 3130 – Assignment and Transfer (revised)
- Policy 5130 – Withdrawal from School (revised)
- Policy 5136 – Personal Communication Devices (revised)
- Policy 5200 – Attendance (revised)
- Policy 5223- Released Time for Religious Instruction During the School Day (revised)
- Policy 5410 – Promotion, Academic Acceleration, Placement, and Retention (revised)
- Policy 6152 – Student Fees, Fines, and Charges (technical correction)
- Policy 6830 – Audit (revised)
- Policy 7540.02 – Digital Content and Accessibility (revised)
- Policy 7541 – Electronic Data Disaster Recovery Plan (rescind)
- Policy 8300 – Continuity of Organizational Operations (revised)
- Policy 8305 Information Security (revised)
- Policy 8400 – School Safety (revised)
- Policy 8462 – Student Abuse and Neglect (revised)
- Policy 8640 – Transportation for Non-Routine Trips (revised)

- Policy 9270 – Equivalent Education Outside the Schools & Participation in Extra-Curricular Activities for Students Not Enrolled in the District (revised)

K. Request for Overnight Stay: Aaron Miller, Washington Great Oaks FFA Advisor, requested permission for his students to attend the National FFA Convention and Expo in Indianapolis, Indiana from October 29-31, 2025. There are 7 students planning to attend. See attached tentative itinerary.

L. Rental and Facility Use Requests:

1. Buckie Caulley and Briton Sword, representing the Blue Lion Youth Basketball program requested use of the school gymnasiums for practices and games beginning November 1, 2025 through February 28, 2026. They request to hold their tournament on December 26, 27 and 28, 2025. They agree to work in full cooperation with administrators and the athletic department regarding scheduling in the event of a conflict. A current liability policy has been requested.
2. Sarah Frump, Director of Carnegie Public Library requested the use of Liberty Hall on Friday, February 6, 2026 from 5:00 PM – 8:00 PM for the Adult Spelling Bee.

The Superintendent recommended the approval of the following athletic items:

M. Indoor Track and Field: A recommendation was made to sponsor indoor track and field for the 2025-2026 school year. There are meets in January and February and the State Championship in March. Also, Taylor Alsop and Zach Collett were recommended as volunteer coaches. Indoor track/field is a non-recognized sport with the Ohio High School Athletic Association but may be sponsored as a school sport for interscholastic competition.

N. Athletic Supplemental Contract Employment:

The following personnel were recommended for employment on the Supplemental Salary Schedule for Fiscal Years 2024-2026. Pursuant to ORC 3313.53, vacant positions were posted for certificated employees and certificated non-employees and no persons may have applied for or accepted the positions. For the positions for which there were no qualified certificated individuals, qualified non-certificated individuals may be recommended. All coaching recommendations are subject to valid pupil activity permits.

1. Aurora Wilson – Assistant high school girls wrestling coach, non-certificated
2. Richard Dawson – Junior varsity girls bowling coach, non-certificated

Motion 2025-88

Mr. Chrisman moved to accept the Superintendent's report F2-N.

Dr. Camp seconded the motion.

On roll call the members voted as follows:

Mrs. Downing, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Dr. Camp, yea; Mr. Chrisman, yea

(5 yeas)

President Lynch declared the motion carried.

TREASURER'S REPORT - Mrs. Mullins (Agenda Item 8)

- A. The Treasurer recommended approval of the financial reports for September 2025
- B. The Treasurer recommended acceptance of the following donations:
 - 1. \$4.00 – Board Member Support
 - 2. \$50.00 – M&M Fasteners, LTD – Bowling
 - 3. \$87.85 – Palaskas Scholarship
 - 4. \$100.00 – Creative Financial Solutions - Bowling
 - 5. \$109.26 – Stella Doster Hendryx and Elizabeth H Devins Palaskas Scholarship
 - 6. \$886.43 – Cherry Hill PTO – Student Services
- C. The Treasurer recommended acceptance of the following funds:
 - 1. \$3,060.27 – McKinney-Vento Homeless Assistance Program
 - 2. \$4,230.47 – State Systemic Improvement Grant- Each Child on Track
 - 3. \$17,500.00 – Stronger Connections
 - 4. \$22,974.32 – Public School Preschool
- D. At the request of the State Auditor, any invoice of \$3,000 or more without prior approval will need to be board approved. Therefore, the Treasurer recommended the approval of: \$3,921.64 to Ohio Department of Job & Family Services for unemployment compensation.

Motion 2025-89

Mr. Chrisman moved to accept the Treasurer's report A-D.

Mr. Upthegrove seconded the motion.

On roll call the members voted as follows:

Mrs. Lynch, yea; Mr. Upthegrove, yea; Dr. Camp, yea; Mr. Chrisman, yea; Mrs. Downing, yea
(5 yeas)

President Lynch declared the motion carried.

HEARING OF THE PUBLIC (Agenda Item 9)

(No more than 3 minutes per individual).

Washington Court House City Schools welcome discussion, comments and ideas to grow the District. However, complaints about public school employees should be made through the procedure outlined in Board Policy and not in open session.

None

OLD BUSINESS (Agenda Item 10)

Updates on window project, irrigation and field

NEW BUSINESS (Agenda Item 11)

Announcements by Dr. Briggs to include 51 eighth grade students on the Washington D.C. trip next week; Staff Professional Development day on October 31, 2025; Senior Avery Wightman will be advancing to the state in cross country this Saturday and Sophomore Anna Tackage finished in the top 1/3 of the region. Congratulations to the football team as we will host a playoff game this Friday against New Richmond. Concession stand workers are needed. It's a GREAT week to be a Blue Lion!

ADJOURNMENT (Agenda Item 12)

Motion 2025-90

Mr. Chrisman moved to adjourn the meeting.

Mrs. Downing seconded the motion.

On roll call the members voted as follows:

Mr. Upthegrove, yea; Dr. Camp, yea; Mr. Chrisman, yea; Mrs. Downing, yea; Mrs. Lynch, yea (5 yeas)

President Lynch declared the meeting adjourned.

Meeting adjourned at 7:34 PM

ATTEST
President



Treasurer

